

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 15 September 2017



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Finance & Performance Scrutiny**

Mr KWP Lynch (Chairman)
Mrs R Camamile
Mr DS Cope
Mrs H Smith

Miss DM Taylor
Mr R Ward
Mr HG Williams
(2 vacancies)

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 25 SEPTEMBER 2017** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)
Minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 12.
6. FRONT LINE SERVICE REVIEW: HOUSING (Pages 3 - 16)
Report from the Director (Community Services) to form part of the programme of frontline service reviews.
7. DEBT WRITE OFFS (Pages 17 - 22)
This report seeks approval to write-off debts over £10,000 in respect of outstanding business rates and to provide the details of the sums written off under delegated powers.
8. FINANCIAL OUTTURN JULY 2017/18 (Pages 23 - 42)
To present the quarter one financial outturn position.
9. BUSINESS RATES AND POOLING QUARTER 1 - 2017/18 (Pages 43 - 46)
To inform members of business rates performance from 1 April – 30 June 2017 and to provide an update on pooling arrangements for 2017/2018.
10. PERFORMANCE & RISK QUARTER 1 2017/18 (To Follow)
11. FINANCE & PERFORMANCE SCRUTINY WORK PROGRAMME (Pages 47 - 50)
12. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
As raised under item 3.